

## ST. BREOCK PARISH COUNCIL

**Parish Clerk:** Jacqui Peskett

**Chairman:** Cllr R Jarratt

**Correspondence Address**

A2 Victoria Advent House  
Station Approach  
Victoria  
Roche PL26 8LG

**Telephone:** 01726 210138

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**To Members of St Breock Parish Council.**

**9<sup>th</sup> May 2018**

You are hereby summoned to attend a Meeting of St Breock Parish Council to be held in **The Paddock Room, Hawksfield, Wadebridge, Cornwall on Wednesday, 16<sup>th</sup> May 2018 at 7.30 pm**, for the purpose of transacting the following business.

*Jacqui Peskett*  
**Parish Clerk**

*Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media or members of the public.*

*Please be aware that, whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.*

**APOLOGIES:** To receive and approve apologies for absence.

**DECLARATIONS OF INTEREST:** To receive declarations of interest.

**MINUTES:** To Approve the Minutes of the Extra Ordinary meeting held on 28<sup>th</sup> March 2018 and matters arising.  
To Approve the Minutes of the previous meeting held on 4<sup>th</sup> April 2018 and matters arising.

**INVITATION TO MEMBERS OF THE PUBLIC TO SPEAK PRIOR TO THE MEETING:** (10 minutes allowed for this item).

### AGENDA

**1.0 Election of Chairman**

**2.0 Election of Vice Chairman**

**3.0 Reports:**

**Chairman:** Burlawn Bus Shelter – update.  
C.P.R. Sessions – update.

**Community Chest:** (REG) – WREN update.

**Play Area:** RoSPA report – Action points.

**Highways:** Drovers Trail – update.

**Planning:** Tesco Planning Application – update.

**Neighbourhood Plan:** Cllr Malloni – update.

**Staffing Committee:** Clerks salary & hours of employment.

**4.0 PLANNING APPLICATIONS:** For consideration – to receive a report from the Planning Committee:

**4.1** To consider and make comment on any planning applications received after the date of this agenda.

**4.2** To receive details of planning determinations:

**5.0 CORRESPONDENCE:**

Mrs Ildge – Road names (ongoing)

**6.0** GDPR - update

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**7.0 FINANCE:**

**7.1 Accounts payable:** To receive accounts for payment.

Date of Issue	Cheque Number	Payee	Invoice No	Nett Amount	VAT Element	Gross Amount	Services
25.04.18	D/D	1:1	203013322452	£19.99	£4.00	£23.99	Website Hosting
25.04.18	100840	CALC	1819-133	£257.58	£26.54	£284.12	Subscription Renewal
25.04.18	100841	RoSPA	34038	£66.50	£13.30	£79.80	Play Area Inspection
25.04.18	100842	Hawksfield	P249	£40.00	£8.00	£48.00	Room hire charges
16.05.18	100843	Ms J B Peskett	STB0418	£288.94	£0.00	£288.94	Clerks Salary & Expenses
16.05.18	100844	HMRC		£60.00	£0.00	£60.00	PAYE
16.05.18	100845	CALC	1819-250	£45.00	£9.00	£54.00	GDPR Training
16.05.18	100846	Lee Hoskin	SBPC 7 & 8	£360.00	£0.00	£360.00	Grass Cutting
<b>Total</b>				<b>£1138.01</b>	<b>£60.84</b>	<b>£1198.85</b>	

**7.2 Finance report**

**7.3 To consider and approve the Annual Report Document for 2017/18**

**7.4 To consider and approve the Annual Accounting Statement for 2017/18**

**8.0 CLERKS REPORT:** Clerks Actions:

**9.0 PARISH MATTERS & MATTERS TO BE BROUGHT TO THE ATTENTION OF THE CLERK:**

**CONFIDENTIAL MATTERS**

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave.

**None:**

**SUMMARY OF ACTION POINTS:** For "Clerks Actions" following month.

**DATE OF NEXT MEETING:** Wednesday 6<sup>th</sup> June 2018 (subject to discussion).

**TO CLOSE THE MEETING**

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